



# METAMORA PARK DISTRICT

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## Regular Meeting Minutes

**Date and Time of Meeting:** Wednesday, December 13, 2023, at 7:00 p.m.

**Location of Meeting:** Village Hall, 102 N Davenport St., Metamora, IL 61548

**Minutes Prepared by:** Katie Garber, Executive Director and Secretary

## Call to Order

Pledge	Performed at 7:00 p.m.
Roll Call	Myranda Driskell, Kerry Brock, and Renee Udell were in attendance. Kari Ray was absent.

## Public Input

Amanda Young - High School Cross Country Coach	Amanda spoke to the board about a decision the Park board had made to close the bathrooms for cross-country meets. She asked the board to reconsider their decision by stating everything she does and will continue to do to ensure the bathrooms are left in good working order.
Jared Hart - High School Athletic Director	<p>Jared also spoke to the board regarding the decision to close the bathrooms for cross-country meets. He laid out a list of guidelines the High School cross-country will follow to ensure the bathrooms are in the working order after meets if the Park board agrees to allow the bathrooms to be open during meets.</p> <p>After both Amanda and Jared spoke, the board made the decisions to allow the bathrooms to be open for cross-country meets as long as the guidelines laid out were followed. They wanted the Grade School to be included in the conversation to know that the same guidelines will need to be followed by them, also.</p>

## Treasurer's Report

Treasurer's Report	<p>Treasurer Rebecca Eisele gave the Treasurer's Report. The commissioners reviewed the report. Driskell asked if there were any questions.</p> <p>Brock made a motion to approve the Treasurer's Report as provided. Udell seconded the motion. All voted in favor. Motion passed.</p>
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## Consent Agenda

Review of Consent Agenda	<p>The commissioners reviewed the presented meeting minutes. No typos or errors were found.</p> <p>Garber shared some key points from her Director's Report. She stated that Shine a Light turned out well with 50 trees this year. The tree lighting went smoothly also with a large number of people in attendance. She also shared that the new Park printer was delivered and installed in the office. Garber stated that she had a joint meeting with JFL and cross-country to help set up communication between the two</p>
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	<p>entities. Name plates were ordered for paw print stepping stones to honor the committee who helped with the dog park.</p> <p>For committee reports, Brock shared some information about pickleball courts. She said the cost can range anywhere from \$15 to \$40 a square foot, and that the average court costs around \$45,000.00.</p> <p>Driskell shared the Pokemon trading day went well, and there were about 15 kids in attendance. The entry fee was one canned good for a food drive to the local pantry.</p>
Approval of Consent Agenda	<p>Brock made a motion to approve the Consent Agenda minus the William Connor Attorney bill but including:</p> <ul style="list-style-type: none"><li>Minutes of the Regular Meeting on November 8, 2023</li><li>Director's Report</li><li>Bills - Blue Technologies Printer Invoice</li><li>Committee reports as orally presented at tonight's meeting</li></ul> <p>Udell seconded the motion. All voted in favor. Motion passed.</p>

## Informational Items

Pool Crisis Conversation	<p>The board agreed that given the community outreach and the committee that was formed to help raise funds, the Park District will plan to open the pool as long as there aren't any catastrophic expenses that the Park District cannot afford.</p>
Village and MPD Intergovernmental Agreement Conversation	<p>Garber stated that Myranda, Rebecca, and herself attended the last Village board meeting where Mayor Cummings presented the idea of the intergovernmental agreement to the Village. Their full board was in agreement that they liked the idea of the agreement, and that they would like to move forward with it if the Park board is in agreement and would like to also. Some of the specifics of the agreement were discussed, but nothing is set in stone as no agreement has been written up yet.</p>
Easter Egg Hunt	<p>Garber asked for the board's opinion on whether the Park District should host an Easter Egg Hunt given that Easter is in March this year, which is much earlier than the past two years. Since the hunt would have to be in early March to mid March, the Park District wouldn't be able to have bathrooms open yet. Some alternative options were spoken about, but nothing was decided on.</p>

## Action Items

Annual Financial Report	<p>Brock made a motion to approve the Annual Financial Report. Udell seconded the motion. All voted in favor. Motion passed.</p>
Tax Levy Ordinance 23-24-02	<p>Brock made a motion to approve the Tax Levy Ordinance 23-24-02. Udell seconded the motion. All voted in favor. Motion passed.</p>
JFL Contract	<p>Brock made a motion to approve the JFL Contract with the exception that it will just be a one year agreement. Udell seconded the motion. All voted in favor. Motion passed.</p>



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### Executive Session

Motion to Enter Executive Session	<p>Brock made a motion to enter Executive Session at 8:12 p.m. under Section 2(c) of the Open Meetings Act to discuss (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.</p> <p>Udell seconded the motion. All voted in favor. Motion passed.</p>
Motion to Leave Executive Session	<p>Brock made a motion to leave the Executive Session at 8:24 p.m. Udell seconded the motion.</p>
Vote on Executive Session Items	<p>Item 1: Brock made a motion to deny the reimbursement of the \$40.00 medical bill because she felt there was not enough evidence that the occurrence was Park related. Udell seconded the motion. All voted in favor. Motion passed.</p> <p>Item 2: Brock made a motion to approve a three percent raise for Garber based on her current Director salary. Udell seconded the motion. All voted in favor. Motion passed.</p> <p>Udell made a note that the board will be giving Katie a performance review at the next meeting.</p>

### Adjournment

	<p>Brock made a motion to adjourn at 8:27 p.m. Udell seconded the motion. All voted in favor. Motion passed.</p>
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Myranda Driskell, President

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Katie Garber, Secretary